

BSGAR Annual General Meeting
At 1700hrs on Thursday 7th February 2019,
at the Liverpool Exhibition Centre, Liverpool

The President, **Dr Andrew Lowe**, welcomed members to the meeting.

1. **Apologies for Absence.** No apologies were received.
2. **Minutes of last Annual General Meeting Thursday 8th February 2018 at the Edinburgh International Conference Centre.** The minutes of the meeting held in Edinburgh on 8th February 2018 were accepted as a true record. The draft minutes had been circulated to all members in advance of the meeting via the members' forum on the BSGAR website. The approved minutes are available on the BSGAR website Society section <http://www.bsgar.org/society/agm-minutes>.
3. **BSGAR Committee.** The committee for 2018/19 was: -
 - President – Dr Andy Lowe
 - Secretary – Dr Helen Bungay
 - Treasurer – Dr Julian Elford
 - Liaison Officer – Dr Huw Roach
 - Standards Officer – Dr Cindy Chew
 - Education Officer – Dr Jamie Franklin
 - Research Officer – Dr Andrew Plumb
 - Audit Officer – Dr James Stephenson
 - Junior Rep – Dr Jaymin Patel
4. **Secretary's Report.** The Secretary, Dr Helen Bungay presented her report.
 - 4.1 **Membership.** The membership is in a strong position. There are currently 275 BSGAR members in good standing; 5 honorary, 225 full, 42 junior and 3 associate members. There were 52 new members in the period 1st February 2018- 31st January 2019, of this 52; 32 are Full Members, 19 Junior Members and 1 Associate Member.

The Secretary urged members to update their membership accounts when any relevant details change. Emphasis was placed on ensuring contact details were up to date and the correct boxes complete if members would like to receive BSGAR membership forum posts (e.g. ACCEA information, discussion forum, elections and voting etc). Updating membership account details can be done either online or by contacting the BSGAR Administrator.

Two new honorary memberships will be awarded at the meeting dinner: Prof Steve Halligan and Dr Simon Jackson. The Secretary reiterated that any BSGAR member can nominate an honorary member as per the BSGAR Constitution.

4.2 **Committee Elections.** The Secretary reported the results of elections for Committee members since the last AGM:

President Elect – Stuart Taylor (From Feb 2019)
Secretary – Raneem Albazaz (From Feb 2019)
Audit Officer – James Stephenson (2nd term from Feb 2019)
Liaison Officer – Emma Helbren (From Feb 2019)

Junior Representative – Katharine Hickman (From Feb 2019)

The Secretary thanked the outgoing Committee members, Dr Huw Roach (Liaison Officer) and Jaymin Patel (Junior Representative) for their hard work on the Committee.

The Secretary stated that there had been a number of nominations for the Liaison and Junior Rep posts resulting in 2 ballots. She emphasised that this interest was very positive and encouraged members to apply for Committee roles in the future.

4.3 **ACCEA.** The Secretary outlined that the ACCEA timeframe had been brought forward and that all relevant dates for submission were on the BSGAR website. She emphasised the importance of adhering to the published dates.

5. **Treasurer's Report.** The Treasurer, Dr Julian Elford presented his report. The income and expenditure accounts for the year from 1st January 2018 to 31st December 2018 showed a total income of £29,715 and expenditure of £15,576. He explained that the income had increased marginally since the last AGM, due to the BSGAR 2018, Edinburgh being a successful meeting with lower overheads and expenditure over the year being less. The current surplus is £14,139 and total funds stand at £144,153.

Money invested in Sarasin & Partners LLP was standing at £97,989 but had increased in the last month to £99,641. There is confidence that this investment will continue to increase.

The Treasurer thanked the Committee, Dr Andy Lowe and Liz Jones for their work and support.

6. **Education Officer's Report.** The Education Officer, Dr Jamie Franklin, explained that the BSGAR-BSUR 2019 Scientific Session had combined elements from both societies. The Scientific Session will comprise of x10 Interesting cases, x4 Scientific Oral presentations and x14 poster displays. There was a large number of submissions and the quality was very high. BSGAR intends to continue all three elements and expand capacity for BSGAR 2020. The membership was encouraged to submit and support going forwards.

The Education Officer and Dr Ian Zealley delivered an Acute Abdominal Imaging workshop at RCR ASM, which received excellent feedback. They developed their work to deliver two single day Acute Abdominal Imaging workshops prior to BSGAR-BSUR 2019.

6.1 BSGAR/RCR Travelling Professorship. Dr Jamie Franklin explained that the BSGAR/RCR Travelling Professorship is a new initiative for BSGAR. It is a joint venture which is funded 50:50. The remit is to promote best practice and promote gastrointestinal and abdominal radiology. It is an educational post and the incumbent will be required to deliver 4-5 workshops across the UK over a 18-24 month period. The recruitment process will start in April with the appointment starting in September 2019, details of which will be made available on the BSGAR website and sent to members via the forum.

7. Standards and Liaison Officer's Report. The Standards Officer, Dr Cindy Chew stated Dr James Stephenson and Dr Sara Upponi had now completed work with the Royal College of Surgeons on the revision of the document; "The Higher Risk Surgical Patient" which has now been published.

Dr Chew identified the NICE standards and guideline development documents which BSGAR members had been involved with and highlighted those still in progress. Dr Chew explained that RCR have invited SIGs to provide expert panels of 10-15 members for iRefer referral guideline development which will be conducted along a Delphi review process. Any member interested in being part of this panel should contact standards@bsgar.org.

The Liaison Officer, Dr Huw Roach referenced that a proposal will be presented later in the AGM to formalise links with overseas societies, e.g. Indian Society of GI and Abdo Radiology (ISGAR). He also stated that BASL are offering free membership to HCC-UK for BSGAR members. Once final details are confirmed, Dr Roach will send out a forum post and ask interested members to submit their names to the BSGAR Administrator.

8. Audit Officer's Report. The Audit Officer, Dr James Stephenson stated the BSGAR/UK Liver Path Biopsy audit was ongoing and had had a good response from BSGAR members. The BSGAR Gallbladder Polyp/Gallbladder Cancer audit and the BSGAR CTC Quality Audit are still in the planning phase.

Dr Stephenson explained that a BSGAR SBA Co-ordinator was required and that Dr Emma Helbren would be in a position to help anyone wishing to volunteer for this.

Dr Stephenson highlighted the completed "The Higher Risk Surgical Patient" and NELA documents.

9. Research Officer. The Research Officer, Dr Andrew Plumb highlighted the BSGAR Education/Research Bursary and the three BSGAR Travel bursaries which are offered throughout the year. He encouraged members to apply and emphasised that the application process was not onerous, but the rules must be adhered to if an application is to be considered.

Dr Plumb summarised the progress of all relevant trials over the past year. METRIC and PROSPeCT are complete with results pending and Dr Plumb thanked all those who had participated.

The following trials in progress are: CReST2, MOTILITY, IntAct, Sunflower, PERFECTS and METRIC has an extended follow-up. Current details on each trial are available on the BSGAR website.

10. Junior Rep Report. The Junior Rep, Dr Jaymin Patel briefed the meeting on the success of the 4th BSGAR Registrar Study Day held at W10 Conferences, London in November. There were 88 delegates and a thematic programme was delivered by GI radiologists (+surgeon) across the UK. Total profit to BSGAR was £1502.54. The profit from the 2017 study day was re-invested by giving trainees a free day's registration at the annual meeting for those who had attended the study day and had an interesting case accepted for presentation. There is an aspiration to re-invest the 2018 study day profits in a similar way.

11. President's Report. The President, Dr Andy Lowe, thanked Liz Jones and Nikki Lee for their work and the committee members for their contributions during the year. The President especially thanked; Dr Helen Bungay for her hard work and sensible counsel as Secretary, Dr Huw Roach for his work as Liaison officer and input into the BSGAR GDPR Privacy Notice and introduced him as the BSGAR 2020 Meeting President, and Dr Jaymin Patel as Junior Rep for his hard work with the Study Days and promoting BSGAR to trainees. The President welcomed Stuart Taylor, Raneem Albazaz, Emma Helbren and Katharine Hickman as the next President Elect, Secretary, Liaison Officer and Junior Rep respectively.

Dr Lowe reflected on the gradual increase in members to BSGAR and increasing delegate numbers to the annual meetings.

11.1 Overseas Membership and Overseas Development. Dr Lowe presented the case for overseas membership of the BSGAR and proposed a constitutional change for ratification by the membership. He stated that the BSGAR have been approached by overseas consultant radiologists enquiring about membership and explained that currently, BSGAR doesn't offer any overseas membership options. Dr Lowe highlighted that the RCR and other SIG offer overseas membership with some subscriptions being free. He highlighted a number of opportunities and threats for overseas membership to the BSGAR but concluded that he thought it was the right thing to do.

The proposed changes to the constitution had been circulated to the membership 2 weeks prior to the AGM and are summarised below:

- **Membership Categories.** Increasing the membership categories from four to five to accommodate overseas membership.
- **Liaison Officer Role.** For the Liaison Officer responsibilities to include assisting the Secretary with overseas membership.
- **Description of Overseas Membership.** A paragraph about what the membership would include and how applications would be submitted including the option of block applications and

respective overseas societies providing administration and vetting details of applicants. Overseas members would have no voting rights.

Dr Lowe opened the discussion to the floor and the following questions/comments were posed:

Dr Andrew Thrower. Dr Thrower asked which countries would be offered overseas membership initially. Dr Lowe highlighted that an affiliation had been made with India and the ISGAR although he recognised that the RCR had links all over the world and initial contacts would likely be made by members who had personal contacts with GI radiologists overseas.

Dr Andrea Phillips. Dr Phillips highlighted concern about overseas members having access to the BSGAR website, not only the discussion forum but membership contact details. It was agreed that this would be taken into consideration and options of allowing overseas members access to educational material only would be explored. **Dr Simon Jackson** commented that ESGAR have an educational portal for overseas members.

Dr Giles Maskell. Dr Maskell highlighted the need to consider each overseas country and national GDP carefully so subscriptions of BSGAR overseas membership would be charged accordingly.

Dr Ashley Roberts. Dr Roberts highlighted the need to tailor what was offered to overseas members (e.g. bursaries) cautiously.

A clear majority voted in favour of BSGAR offering overseas membership, however, it was agreed that access to elements of the website e.g. membership details and the forum should be considered carefully and that membership subscriptions should be tailored to countries GDP and respective salaries.

12. BSGAR 2020 Annual Meeting: 5-7th February 2020. The BSGAR Meeting President, Dr Huw Roach outlined the venues for BSGAR 2020 which will be in Bath 5-7th February 2020. The main meeting will be held at the Bath Assembly Rooms, the dinner will be held at the Royal Baths and the accommodation, workshops and subsidiary meetings will be held at the Apex City of Bath Hotel. As the dinner venue provides a special setting the idea of a more formal dress code was muted.

13. BSGAR 2021 Annual Meeting. Prof Stuart Taylor introduced location options for BSGAR 2021 with the intention of a more northern venue. Possible options are the Convention Centre in Manchester or the Albert Hall in Nottingham City Centre. The Manchester option is currently looking more expensive.

14. Other business. There was no other business.