

**BSGAR Annual General Meeting  
At 1620hrs on Thursday 4th February 2016  
At The ICC (Hall 9), Birmingham**

The President, Dr Ashley Guthrie, welcomed members to the meeting.

1. **Apologies for Absence.** No apologies were received.
2. **Minutes of last Annual General Meeting 5<sup>th</sup> February 2015 Leeds.** The minutes of the meeting held in Leeds on 5<sup>th</sup> February 2015 were accepted as a true record. The draft minutes had been circulated to all members in advance of the meeting via the members' forum on the BSGAR website. The approved minutes are available on the BSGAR website Society section <http://www.bsgar.org/society/agm-minutes>.
3. **President's Introduction.** The President thanked the committee members for their contributions during the year and welcomed Dr Sara Upponi as the new Standards Officer and Dr Julian Elford as the incoming Treasurer.
  - 3.1 **BSGAR Committee.** The committee for 2015/16 was:-
    - President – Dr Ashley Guthrie
    - President Elect - Dr Ashley Roberts
    - Secretary – Dr Delia Peppercorn
    - Treasurer – Dr Andrew Thrower
    - Liaison Officer – Dr Huw Roach
    - Standards Officer – Dr Stuart Williams/Dr Sara Upponi
    - Education Officer – Dr Edmund Godfrey
    - Research Officer – Dr Arun Gupta
    - Audit Officer – Dr Antony Higginson
    - Junior Rep – Dr James Stephenson
4. **Secretary's Report.** The Secretary, Dr Delia Peppercorn presented her report.
  - 4.1 **Membership.** The membership is in a strong position and there are currently 258 BSGAR members in good standing, which includes 45 new members in the period 1<sup>st</sup> February 2015- 31<sup>st</sup> January 2016. Of this 45; 27 are Full Members, 17 Junior Members and 1 Associate Member. The improved membership approval process and systems for online membership application and renewal has now been embedded. The Secretary urged members to complete membership database forms distributed in delegate packs and keep contact and hospital details up to date. The Secretary advised members to contact the BSGAR Administrator if they had any administrative queries.

4.2 **Committee Elections.** The Secretary reported the results of elections for Committee members since the last AGM:

Research Officer – Dr Arun Gupta (2<sup>nd</sup> Term, Oct 2015)  
Standards Officer – Dr Sara Upponi (Jan 2016)  
Treasurer – Dr Julian Elford (Feb 2016)

The Secretary highlighted future Committee vacancies. The Education Officer Post will be vacant from February 2016 and the Junior Representative from March 2016; nominations for these two posts will be invited after the Annual Conference. The Audit Officer post will be vacant from April 2016. If anyone has any interest in the roles please speak to Dr Peppercorn or one of the outgoing Committee members.

5. **Treasurer's Report.** The Treasurer, Dr Andrew Thrower presented his report. The income and expenditure accounts for the year from 1<sup>st</sup> January 2015 to 31<sup>st</sup> December 2015 showed total income of £41,387 and expenditure of £13,469. There was a small increase in subscriptions since last year, an increased profit from the Annual Conference in Leeds with a surplus of £26,056 and the SB MRI workshop made a profit of £631. The Registrar Study Day made a small loss but subsidising the training day had been agreed during the planning stages. A deposit of £12,711 has already been paid for BSGAR 2017 in London. The current total funds as at Jan 1<sup>st</sup> 2016 were £91, 4999.50. The healthiness of the balance, being due in part, to the large profit made from BSGAR 2015 in Leeds.

The Treasurer explained that the current status of the Society remains as a mutual trader and is stable. The status may be reconsidered dependent on the next tax bill.

The Treasurer thanked Mrs Jones for her administrative assistance and Drs Shorvon and Tolan for their internal audit of the accounts. The Treasurer welcomed and thanked his successor Dr Julian Elford.

6. **Education Officer's Report.** The Education Officer, Dr Ed Godfrey reviewed the work conducted over the year. For this meeting, he has launched and piloted the Conference Challenge Cases with four increasingly difficult cases viewed via the website. Following the success of the job session initiated at BSGAR 2015 a meeting will be held again this year (Friday 5<sup>th</sup> February lunchtime) and become a regular feature at the BSGAR annual Conference. Job vacancies are also supported by a tab on the BSGAR website forum where jobs can be added.

Other areas of activity have included; submission of an imaging workshop proposal with Dr Helen Bungay for the RCR Annual meeting and supporting the Trainee study day organised by the Junior Rep. It was highlighted that the BSGAR Committee had agreed to subsidise the study day with the intention of adding value to GI radiology registrar training. On the BSGAR website, there is a new addition to the education pages with the provision of a barium swallow training resource including a full guide and x20 cases.

7. **Junior Rep Report.** The Junior Rep, Dr James Stephenson summarised the evaluation of the inaugural BSGAR Trainee Study Day held at the RCR in November 2015. There were x42 delegates and >80 applicants. The costs were kept low as previously outlined with a small subsidy from BSGAR

provided. The feedback was very positive with trainees wanting to attend again this year. A provisional programme has been put in place for a second Study Day in November 2016.

**8. Research Officer's Report.** The Research Officer stated that he would update and summarise the work from the year (summary of x15 trials) during the Trials update session the following day.

**9. Audit Officer's Report.** The Audit Officer explained that he would update the meeting on the RCR National audit on acute abdominal CT reporting during 'The Acute Abdomen' session the following day. He updated the membership on ongoing work; a National Jaundice Audit has been proposed for the 2017 RCR audit, the ACPGBI resources document has now been completed and Dr Andrew Thrower is the BSGAR lead for RCR Structured reporting and will continue to attend relevant meetings.

**10. President's Report.** In the absence of the outgoing Standards Officer the President also updated the membership on current Standards issues.

**10.1 NICE Guidelines.** The President made a plea to the membership to become involved in requests for initial scoping, consultation and input into NICE guidelines. The point was made that BSGAR has more impact and influence if members are involved in the development and writing stages of the guidelines rather than trying to make changes once the consultation draft has been written, e.g. NICE cirrhosis guideline.

**10.2 BSG.** The President announced that BSG are looking for a BSGAR member to contribute to guidelines for lower GI bleeding (to be published in Gut). He encouraged the membership to become involved if they have relevant experience.

**10.3 BSGAR.** The President explained that now there is sufficient funds in the accounts BSGAR are launching two types of bursary.

**10.3.1 BSGAR Bursary.** £3000 bursary to further a research, education or teaching project in GI radiology. Details of the bursary and how to apply will be posted on the BSGAR website in late spring.

**10.3.2 Travel BSGAR Bursary.** £250 per award will be available for a junior member to facilitate the presentation of a research study or education exhibition in a GI radiology topic at an international meeting (ECR/ESGAR and RSNA). There will be an award available in both the Spring and Autumn and details of the bursary will be posted on the BSGAR website.

**10.4 President Handover.** The President thanked the membership for their support during his time as President and handed over his BSGAR Presidency to Dr Ashley Roberts.

**11. BSGAR 2017 Annual Meeting.** The BSGAR Annual Meeting in 2017 will be held 1<sup>st</sup>-3<sup>rd</sup> February 2017 at the Mermaid Theatre, London and the President encouraged the membership to attend. A 'Meeting President' (Dr Andrew Plumb) has been appointed to assist with the local organisation and planning of the event. It is an aspiration to have a local meeting president for all future BSGAR meetings. The President stated that the subsidiary workshops have yet to be decided for BSGAR 2017 and asked members to register any topic areas that they would like to see included at the meeting.

**12. BSGAR 2018 Annual Meeting.** The President asked members to register suggested locations for BSGAR 2018 and asked for volunteers to be local meeting president. It was recognised that the size of the annual meeting has grown and this needs to be taken into account when considering venues. Liverpool was suggested as a possibility but a couple of members pointed out there are a number of radiology meetings planned in Liverpool during 2017 and 2018. All suggestions for the BSGAR 2018 annual meeting should be directed to the BSGAR Administrator, [office@bsgar.org](mailto:office@bsgar.org).

**13. Acknowledgement to outgoing President.** Dr Ashley Roberts thanked Dr Ashley Guthrie, on behalf of the BSGAR membership, for his hard work and significant achievements during his two year Presidency of BSGAR.

**14. Other business.** There was no other business.