



**BSGAR Annual General Meeting
At 1700hrs on Thursday 5th February 2015
At The Queen's Hotel, Leeds**

The President, Dr Ashley Guthrie, welcomed members to the meeting.

1. **Apologies for Absence.** No apologies were received.
2. **Minutes of last Annual General Meeting 6th February 2014 Oxford.** The minutes of the meeting held in Oxford on 6th February 2014 were accepted as a true record. The draft minutes had been circulated to all members in advance of the meeting via the members' forum on the BSGAR website. The approved minutes are available on the BSGAR website Society section <http://www.bsgar.org/society/agm-minutes>.
3. **President's Report.** The President reported on the Society's activities over the year, including reports from committee members with specific responsibilities. The President thanked the committee members for their contributions during the year and welcomed Dr Ashley Roberts as the new President Elect.
 - 3.1 **BSGAR Committee.** The committee for 2014/15 was:-
 - President – Dr Ashley Guthrie
 - President Elect - Dr Ashley Roberts
 - Secretary – Dr Delia Peppercorn
 - Treasurer – Dr Andrew Thrower
 - Liaison Officer – Dr David Breen
 - Standards Officer – Dr Stuart Williams
 - Education Officer – Dr Edmund Godfrey
 - Research Officer – Dr Arun Gupta
 - Audit Officer – Dr Antony Higginson
 - 3.2 **Membership.** The membership is in a strong position and the President thanked Dr Phillips for her work in strengthening the society during her Presidency. There are currently 250 BSGAR members in good standing, which includes 50 new members in the period 1st February 2014- 31st January 2015. Of this 50; 26 are Full Members, 24 Junior Members. The Secretary and Administrator have worked through the membership since the last AGM to ensure all members on the database are fully paid up and have removed any 'sleeping members'. The membership approval process has been streamlined and the online membership application and system for renewal refined. The President urged members to complete membership database forms distributed in delegate packs and ensure that they have the correct box on their BSGAR account ticked to receive forum posts. The President advised members to contact the BSGAR Administrator if they had any administrative queries.

4. Treasurer's Report. The Treasurer, Andrew Thrower presented his report. The income and expenditure accounts for the year from 1st January 2014 to 31st December 2014 showed income of £26,385 and expenditure of £9,464. There was an increase in subscriptions since last year, which can be explained in part, by the removal of sleeping members and the chasing up of membership subscriptions. There was an increase in profit from the Annual Conference and the SB MRI workshop was run for the first time which was profitable. The expenditure was slightly increased due to Committee meetings happening in person as opposed to via skype which generated Committee expenses. Additionally, other areas of increased costs include administration, subscription refunds, tax on profits made from non-members and accountant's fees. Total funds as at Jan 1st 2015 were £76,336.57.

The Treasurer explained that the current status of the Society is as a mutual trader and is stable. The treasurer was advised that this was the best status for the Society, however the accountant costs are higher than expected and there is an additional tax on profit made from non-members. The Treasurer would like to revisit the status to ensure that it is the best option for the Society. The BSGAR Administrator has been asked to investigate charitable status so an informed discussion can take place. The Treasurer asked if anyone had any experience or thoughts on the Society status then he would be keen to speak to them.

The Treasurer thanked Mrs Jones for her administrative assistance and Drs Roberts and Shorvon for their internal audit of the accounts.

5. Secretary's report. The Secretary, Delia Peppercorn presented her report.

5.1 Committee Elections. The Secretary reported the results of elections for Committee members since the last AGM:

Audit Officer – Antony Higginson
Secretary – Delia Peppercorn (re-elected)
Standards Officer – Stuart Williams (re-elected)
Liaison Officer – Huw Roach

The Secretary highlighted future Committee vacancies. The Junior Rep post will be vacant from May 2015 and nominations will be requested after the Annual Conference. The Treasurer post will be vacant from AGM 2016; election for this post will be held in Nov 2015. If anyone has any interest in the roles please speak to Dr Peppercorn.

6. Education Officer's Report. The Education Officer reviewed the work conducted in this area over the year. He has piloted some lecture extension cases at the Annual meeting and if successful, plans to run this again next year and apply for CPD. Other areas of activity have included reviewing the RCR GI curriculum, organising a job meeting at the annual conference, developing the education element of the website with the help of Dr Phillips and a proposal to run a pancreas imaging workshop at the next RCR Annual Meeting. If members have job vacancies or are interested in finding a job they were encouraged to attend the meeting on Friday 6th February lunchtime. Job vacancies are also supported by a tab on the BSGAR website where jobs can be added. The Education Officer

also stated that he is receptive to ideas and is keen to develop education opportunities for BSGAR members.

7. Research Officer's Report. The Research Officer explained that he would update the meeting on trials during the session the following day. He explained that there had been a nil response to facilitating a research session at the Annual meeting where those interested in applying for a grant application could speak to more senior, experienced members. Therefore, if members are interested in a different approach for research support then please speak to the Research Officer.

8. Standards Officer's Report. The Standards Officer thanked the membership for those who had contributed to guidelines and documents and briefly reviewed the work this year: NICE Guideline development Group CG27: Referral of suspected cancer from primary care – completed consultation state, NHSBCSP National Radiology QA group, joint BSGAR/RCR document on Guidance on the use of CT colonography in suspected colorectal cancer, iRefer, NICE TA/QS comments: Dyspepsia, non-alcoholic liver disease, gallstone disease and CO2 enteroclysis. His aspiration is to make the role as transparent and proactive as possible and stressed the importance of members getting involved as it is their way to influence.

9. General Comment. The President pointed out that the RCR seek advice and comment from BSGAR regularly on a variety of topics. A recent request was input for guidelines on HCC surveillance and Dr Guthrie stated that as a consequence hepatologist are now engaging with the GI radiology community more which is a positive result. Work is ongoing to try and target the membership more smartly when guidance is requested. Therefore, to help this work members were asked to complete the BSGAR membership database forms in delegate packs and tick areas of activity that they are involved in.

The President stressed that he is open to suggestions from the membership on the development of BSGAR. BSGAR is in a financially sound position where it has enough capital to insure against a failed meeting and could additionally finance a new initiative. An example of where funds could be spent is supporting a grant for members wishing to learn new techniques. Ideas and thoughts are welcomed from the membership.

10. BSGAR 2016 Annual Meeting. The BSGAR Conference in 2016 will be held 3rd-5th February 2016 at the ICC in Birmingham. The President asked members to register any topic areas that they would like to see included.

11. Future Annual Meetings. The President asked members to register any suggested locations for BSGAR 2017. Dr Shorvon expressed an interest in holding the meeting in London and pointed out that this had been done by similar size societies previously. The President stated that the Committee had agreed to investigate options in Edinburgh and London for BSGAR 2017 and that there was some financial capacity to subsidise an expensive venue if considered the best option.

12. Other business. There was no other business.